

**Template letter for requesting the scope of work be updated in your employment contract in accordance with Art. 7:610b of the Dutch Civil Code**

**RECORD**

Enter the name of your employer here (select and type text)

Enter the manager's name here

Enter the address here (street+number)

Postcode Enter the (registered office) city here

Enter CITY and DATE here

**RE: Employment**

Dear (choose sir/madam),

Since \_\_\_\_\_ I have had a (contractor agreement/employment contract) for (hours), per (choose week/weeks/month here).

However, on average I have worked more hours in the past three months, on average (choose week/weeks/month here). I would therefore like to have these hours included in my employment contract.

I therefore request that you amend my employment contract in accordance with Article 7:610b of the Dutch Civil Code and/or any provision in the applicable CAO.

If you believe that these provisions do not apply in this case, please explain your reasoning.

Kind regards,

Your name

Your address (street + number)

Your postcode and town